

# PROCUREMENT PRE-QUALIFICATION REQUEST

## REQUESTING AGENCY INFORMATION

**P1.** Requesting Agency Name:

**P1.1.** Name and Title of Requesting Procurement Official to be contacted:

**P1.2.** Contact information of the Requesting Procurement Official.

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

**P2.** Non-proprietary Summary

**P2.1.** Name of Technology to be procured:

**P2.2.** Technology Description. Provide a non-proprietary and unclassified overview of the Technology to be procured.

**P3.** Detailed description of the Technology to be procured. In an attachment, please provide a detailed description of the Technology and summarize the Technology's qualifications for SAFETY Act Designation. This may include providing the Statement of Work or Specification for the solicitation.

**P4.** Past and anticipated sales. Note: For example, you may include any market research done on existing technologies and the sales of these technologies or whether the Technology has been acquired or utilized (or is subject to an ongoing procurement) by the military or a Federal, State, local, or foreign governmental entity. Who has purchased, utilized or plans to purchase the Technology to be procured?

(Choose all that apply.)

- a. ☐ Federal government (Agency: \_\_\_\_\_  
Approximate Date: \_\_\_\_\_)
- b. ☐ State government (State: \_\_\_\_\_  
Approximate Date: \_\_\_\_\_)
- c. ☐ Local government (City/County: \_\_\_\_\_  
Approximate Date: \_\_\_\_\_)
- d. ☐ Commercial organization (Name: \_\_\_\_\_  
Approximate Date: \_\_\_\_\_)
- e. ☐ Foreign government (Name: \_\_\_\_\_  
Approximate Date: \_\_\_\_\_)
- f. ☐ Other (Name: \_\_\_\_\_  
Approximate Date: \_\_\_\_\_)

**P5.** Readiness for Sale. If Technology to be procured has not previously been sold, provide an estimate of when it will be available for sale.

- a. ☐ Immediately available for sale after award
- b. ☐ Expected to be available for sales within \_\_\_\_ months. (*Fill in the blank.*)

**P6.** Effectiveness and Safety

How do you know that the Technology to be procured is effective and safe? What kinds of deployment information, test results, independent studies, or other corroborative information could a vendor provide as part of a full Application to support the utility and effectiveness of the Technology to be procured? Has the technology ever been evaluated in a government procurement “down select” process? In an attachment, provide a **summary** of the available information supporting the safety and effectiveness of the Technology to be procured. Please indicate any past deployments for military or governmental customers. It may be very important and could significantly expedite your application if the Technology to be procured has been acquired or utilized (or is subject to an ongoing procurement) by the military or a Federal, State, local, or foreign governmental entity.

**P7.** Liability Considerations

In an attachment, please identify the types of potential terrorist activity the Technology is intended to counter. Please describe, to the extent practicable, the scope of damage, loss of life, or other harm that could result from such terrorist activity and in which the technology could be implicated. Please describe how the Technology has been deployed to date and how SAFETY Act Designation will affect the deployment of the Technology.

# **Instructions for Completing Procurement Pre-Qualification Request Form:**

## **Seller Information**

### **Item P1. Requesting Agency Name**

Enter the name of your organization. If your agency has a web site, please provide the web site. Enter the name and contact information of the Procurement Official requesting the Pre-Qualification Designation Notice.

### **Item P2. Non-proprietary Summary**

**Item P2.1.** Enter the name of the Technology to be procured.

**Item P2.2.** Please provide a succinct, non-proprietary and unclassified description of the Technology to be procured. When describing the Technology to be procured, focus on providing information that will help the Department identify which subject matter expert would be best qualified to evaluate the Technology to be procured.

One important purpose of this item is to help DHS recognize potential conflicts of interest and ensure that your application information is not disclosed to evaluators with potential conflicts of interest. DHS is committed to protecting sensitive business data and may, upon request, describe its protocols for information protection.

### **Item P3. Description of the Technology to be procured**

Include as an attachment to your application a summary of the Technology to be procured. This summary should be more detailed than your response to P2.2 and may include proprietary or sensitive information (but not classified). Consider the following questions when preparing your response:

- What is the Technology to be procured? You may include information collected as part of any market research provided by potential awardees.
- What is the Technology intended to do?
- What are its principal elements, systems, or components?
- How does it operate?
- How and where may it be utilized?
- If the Technology to be procured is a service, or incorporates a service, describe the actions, activities, planning, training, and/or

expertise involved.

- What specific potential to counter terrorism does the Technology to be procured have? In particular, what sorts of terrorist attacks or attempted terrorist acts could be deterred, mitigated, or otherwise addressed by the Technology to be procured?

#### **Item P4. Past sales**

Who has previously purchased or utilized the Technology to be procured? What volume of units or dollar value of the procurement do you anticipate? When? Check and complete each line that applies.

#### **Item P5. Readiness for Sale**

Indicate when the Technology to be procured will be ready for sale by checking the appropriate box.

#### **Item P6. Effectiveness and Safety**

Include as an attachment to your application a **summary** of information available to demonstrate the safety, usefulness and effectiveness of the Technology to be procured. The summary information you provide here should include information demonstrating your belief that the Technology to be procured can be a valuable counter terrorism tool. The kind of information your summary should include will depend on the nature of the Technology to be procured. Please indicate any deployments for military or governmental customers. It may be very important and could significantly expedite your eventual application if the Technology to be procured has been acquired or utilized (or is subject to an ongoing procurement) by the military or a Federal, State, or local government agency. Procurements of the Technology to be procured by a foreign government may also have significant relevance.

If the Technology to be procured is primarily a device or software product, your summary should briefly describe available developmental and operational test data that indicate the likely operating performance of that device or software. This could include performance in past deployments, independent test results, government licenses or certifications, field tests (e.g., performance against simulated attacks), internal test data, customer studies, scientific studies of the techniques involved, industry reports, government or military publications, or any other information that suggests or supports the potential usefulness of the Technology to be procured.

If the Technology to be procured is primarily a service, your summary should describe the nature and quality of the process or expertise involved

and should include any available information of successful past deployments of a similar nature. Indicate whether those involved in providing the QATT have certain specialized training or certifications. In particular, you should also summarize available information that documents any of the following:

- The nature and quality of the services you plan to procure.
- Your specification (or any other governmental specification) for the processes used to provide those services. If formal protocols or processes exist, please describe them.
- Your methods for monitoring your adherence to potential awardees processes.
- Your means for measuring the success of a particular deployment of the services to be procured.
- The expertise or reputation of the provider of these services.
- Compliance with standards from recognized standard setting organizations.

#### **Item P7. Liability Considerations**

In an attachment, please identify the types of potential terrorist activity the Technology is intended to address. Please describe, to the extent practicable, the scope of damage, loss of life, or other harm that could result from such terrorist activity. Please describe how the Technology to be procured has been deployed to date to counter this type of terrorism or will be deployed in the future should SAFETY Act Designation be issued. Please also describe how deployment of the Technology to be procured may be affected should the Technology to be procured not receive SAFETY Act Designation. Please include information relating to the desired deployment schedule of the Technology.